

# Small Business Community Outreach



Date: Thursday, April 13, 2023, 2-4 pm  
Project: **OCPS Site 47-E-W-4 Elementary School**  
Location: 2301 Maitland Center Parkway, Suite 180 Maitland FL 32751

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## 1) Introductions

- a) Sign-in sheet
- b) Project Team
- c) Project Description- Building square footage: 97,000 SF  
Site Area: 15 acres  
Site 47-E-W-4 site is in the Winter Garden/Avalon area and is fronted by Atwater Bay Drive on the South. The project generally consists of the construction of a two-story tilt-up construction with structural steel framing. The roof system is a single ply membrane over lightweight insulating concrete. The scope includes classrooms, parent and bus loops, teacher and visitor parking, central energy plant, tot and youth lots, play courts, media center, multi-purpose room, art and music labs, food service equipment, and exterior site improvements. The interior and exterior finishes will follow the standard guidelines established by Orange County Public Schools.
- d) Bid/Vendor Scopes for the Project

## 2) Minority Participation Goals

- a) MWBE 23%
- b) LDB 10%
- c) VBE 3%

## 3) Schedule

- RFI Cutoff April 13, 2023 by 12:00 PM
- Small Business Outreach April 13, 2023 2-4 PM
- Bids Due April 27, 2023 by 2:00 PM
- Anticipated Notice to proceed July 28, 2023
- Substantial Completion June 21, 2024

The construction schedule is written for 6 days per week of working time. This prototype is 97,000 sq ft with 837 student stations. This is approximately 7-8000 sq ft more space than the typical prior elementary school prototypes. The site has 15 acres with a more developed courtyard hardscape and landscape plan. The perimeter of the property on the North and West has a larger Landscape and Irrigation scope due to buffering the existing homes adjacent to the property. All of this scope has to be incorporated into the same 11-month schedule as the prior prototypes and will require a team effort on everyone's part. Please make sure if you are bidding to include overtime required to meet the schedule for your scope of

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work into your base bid. In our scope meetings as part of GMP development this will be part of the discussions we have with all subcontractors who are competitive. The schedule is posted on Building Connected for review.

- 4) Project overview & site logistics
  - a) Site Conditions
  - b) Site Logistics and Temp Power Location
  - c) Site 47 Scope of Work
  
- 5) **Bids Due April 27, 2023 by 2:00 PM Local Time**
  - a) **Preferred method is via email to [bids@welbro.com](mailto:bids@welbro.com). Please do not send bids to multiple recipients.**
  - b) Please **DO NOT** submit bids directly to Building Connected.
  - c) Please submit your bid as a single PDF without passwords or security measures.
  - d) Please do not submit anything besides the required bid forms and your standard proposal format (if desired). Do not submit brochures, cut sheets, or submittals.
  - e) Faxed bids are permitted, but WELBRO is not responsible for faxes not being received on time due to busy fax lines.
  - f) Bids may be hand delivered in sealed envelopes **BEFORE BID 4/27/23 2 PM Local Time.**
  - g) Bids will be opened and read privately.
  - h) **Late bids may not be accepted.**
  
- 6) Bid Manual
  - a) **Bids cannot be properly submitted without reviewing the bid manual and the Bid Scopes provided online.**
  - b) The following documents must be supplied with each bid.
    - i) Bid Proposal Form
    - ii) Sworn Statement - Public Entity Crimes Statement
    - iii) Certificate of Compliance with Florida Trench Safety Act (If Applicable)
    - iv) WELBRO Subcontractor / Vender Profile
    - v) Subcontractor's Intent to Comply with Insurance Requirements
    - vi) Business License
    - vii) Any applicable MWBE/LBE/VBE Certifications

**Failure to supply these documents may result in your bid being disqualified.**

  - c) A copy of the WELBRO Building Corporation form of contract and insurance requirements are included with the bid documents on Building Connected.
  
- 7) Bid Documents
  - a) Available online. Please email [bids@welbro.com](mailto:bids@welbro.com) to request access to the documents and reference OCPS Site 47-E-W-4 Middle School.
  - b) Any changes to the bid documents will be made via addenda.

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### 8) Alternates

- a) There are Two (2) Alternates that must be addressed.
  - Alternate 1 – 01 23 00 1.4 A Alternate 1 Resilient Flooring
    1. Base Bid: Install Resilient flooring at locations indicated, in accordance with Specification Section 09 65 00" Resilient Flooring"
    2. Alternate: Install Luxury Vinyl Tile in place of resilient Flooring, in accordance with Specification Section 09 65 40" Luxury Tile Flooring".
  - Alternate 2 - ADD cost to provide a Payment and Performance Bond.

### 9) Owner Direct Purchase

- a) All bids must include sales and use tax. Savings that accrue to the owner as a result of directly purchasing materials or equipment shall be adjusted by change order once purchase orders are approved.

### 10) Jessica Lunsford Act

- a) All subcontractors and suppliers are required to comply with all requirements of the Jessica Lunsford Act once the owner takes possession of the property (TCO).

12) WELBRO Building Corporation encourages your participation in this and other projects. There are forms available here at the meeting if you would like to pre-qualify as a vendor with our company. Please let us know if we can assist in any way during the bid process.

### 13) Questions: